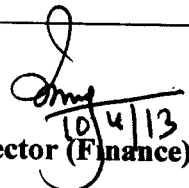


**MINUTES OF THE PRE-BID MEETING FOR SELECTION OF STATUTORY AUDITOR 2012-13**  
**10.02.2013, AT 11.00 AM**

S.No.	Queries/Issues Raised	Reply/Clarification by NRHM
1	Regarding break up of firm's quoted fees for each work and unit (form F-1 page 49 of the RFP)	Although the Note No.2 indicated below the table in form F-1 clearly specifies the break up required, still, it is hereby clarified that form F-1 is the format prescribed for quoting financial offer. The prospective bidders/interested firms should quote consolidated audit fees and provide a breakup of the audit fees as required in the format under following heads/units: a) Professional Fees b) Expenses for TA/DA c) Service Tax d) Total Fees (a+b+c)
2	Whether a firm which is involved in concurrent audit of any unit under NRHM (Rajasthan State) shall be eligible for the present Notice Inviting Bid or not.	Evaluation Criteria as mentioned at page no. 40 of the RFP categorically specifies that it is to be ensured at the time of selection that the firm was not engaged as Concurrent Auditor of the State/ District during the year for which the audit was engaged. It is thus clear that any firm which has been involved in Concurrent Audit of the State Health Society and / or District Health Society under NRHM, Rajasthan for the year 2012-13 shall not be eligible for selection as Statutory Auditor under this Notice Inviting Bid, but it is further clarified that those engaged in the concurrent audit other than Rajasthan State for 2012-2013 are eligible, provided they are otherwise eligible or qualified.
3	Whether a firm can have networking partners and whether, if selected, can operate and perform the audit work.	It is hereby clarified that the basic and foremost criteria for the selection of Statutory Auditor is its eligibility for performing Major Audit as recognized/authorized by C&AG of India: In case of networking, this would tantamount to subletting or Joint Venture, which is not permitted under this Notice Inviting Bid. Ipso facto-it makes further clear that any sort of joint venture or networking venture is not permissible under this Notice Inviting Bid
4	An objection was raised during the meeting regarding clause - 5 of Form C-1 of section VI-C of the RFP, wherein it has been mentioned that the Auditor shall promptly replace any employees assigned under this contract that the client considers unsatisfactory and any substitution of staff, if necessary, shall be with a staff of at least the same level of qualifications.	It is clarified that this condition no.5 <sup>Performance Standards</sup> has been incorporated in the "sample contract form for audit firms" (form C-1) on the basis of guidelines from the Ministry of Health and Family welfare, Government of India, New Delhi. Further, this provision was felt necessary, in case the performance of the employees of the Statutory Auditor of the firm is not up to the mark, which might result in delay in completion of Statutory Audit, and then the state health society may ask the Statutory Auditor to replace the particular employees/staff.

  
10/4/13  
**Director (Finance)-NRHM**